

Rakhine NFI Cluster Coordination Meeting

Minutes

Date: 20 August 2014

Time: 15.00 hrs

Venue: UNHCR Office, Sittwe, Rakhine State

Participants: UNHCR CCCM / NFI, IM, LWF, OCHA, UNICEF WaSH, SI & Age (11 pax. in total)

Agenda item	Discussion	Action/Actor	Due date
1. Introductions	The meeting was opened by NFI Cluster coordinator.		
2. Actions from previous minutes	<ul style="list-style-type: none"> Winterisation schedule was shared by LWF; now needs to be fully included in tracking tool. Team to see how donors can be included in tool. Ongoing. Issue of NGO co-chair; RI and LWF sent out email to NGOs for suggestions. Responses expected before next meeting. 	<ul style="list-style-type: none"> UNHCR CCCM /IM staff to follow up. RI / LWF 	<p>ASAP</p> <p>ASAP</p>
3. Distribution plan	Main business was discussion of the NFI distribution plan for Aug – December. Plan had been submitted to the government for review and after meetings between UNHCR and the Security Minister in recent days it was decided to modify the plan. As the distributions in Set Yone Su 1 & 3 camps occurred on 14 August discussion focused on subsequent distributions. In addition, information from UNHCR Yangon (including donor relations) indicated that a blanket distribution of core kits to all camps/locations for 2014 would not be appropriate. NFI cluster was therefore tasked with identifying a new distribution strategy that could be implemented within a few weeks. Cluster discussed several options, and copies of the key issues that were discussed were sent to all attendees after the meeting for further review and comment.	<p>a) Cluster Coordinator will write up the outcomes into a single document.</p> <p>b) All attendees to review the key issues and send comments and additions to cluster coordinator.</p>	Within the week.
4. Other issues			
a. AGE	Received approval letter from DRD for their activities. Distributed in Maungdaw with no problems. For Pauktaw, they are facing the issue of 50:50. Not achievable solely through NFI distributions so they are including training in agriculture in some of the villages.		
7. AOB	n/a		

8. Next meeting	Next meeting will be in 2 weeks' time, same time. 3pm, UNHCR meeting room, 3 September 2014.		
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